



### **Criteria**

Please respond to the individual criteria for the award category you wish to enter. Responses must be no longer than 2 A4 pages per criteria at size 12 font. The entire nomination submission, including supporting documents, must not exceed 15 pages. Nominations exceeding these requirements will not be considered. Any electronic media (DVD's, video, and/or online/electronic presentations) provided in support of any application will not be considered during the initial shortlisting process.

If nominating for more than one award, the award criteria for each category entered must be addressed.

Applications may be submitted by email, fax, or via mail in accordance with details outlined on the website. Acknowledgement of application will occur via email (or mail if no email address is supplied) within 5 working days of receipt.

### **Judging Process**

Applications will be coordinated by the Operations Division within Construction Skills Queensland.

The Judging Panel consists of three judges.

The panel will shortlist finalists for each category based on written submissions and initial phone interviews.

Shortlisted finalists will meet the judging panel at either the premises of Construction Skills Queensland, or at the applicants' workplace. In addition to discussions initiated by the judges, applicants will be offered an optional opportunity to make a supporting presentation of up to 15mins (if special equipment is required this should be advised, at the time when interview timings and details are arranged).

Category winners will be announced on the night of the Construction Skills Queensland Training Excellence Awards.



### Eligibility

You have completed or are due to complete your Certificate IV, Diploma or Advanced Diploma in 2011.

- Include general details of your organisation with your application.

### Criteria

#### **1. Personal Qualities.**

*Consider:*

- a. Comment on actions that provide evidence of your abilities and attitudes in relation to:
  - i. motivation & commitment;
  - ii. teamwork;
  - iii. work ethic;
  - iv. safety; and
  - v. initiative.

#### **2. Knowledge & Skills.**

*Consider:*

- a. how have you developed and applied both theory, and practical skills gained during your course;
- b. comment on your most significant training or industry related achievements during your course; and
- c. how has your training and/or industry experience contributed to your development and application of communication, team and leadership skills?

#### **3. Industry Focus.**

*Consider:*

- a. how have you developed and/or pursued your interest in the industry;
- b. how has your training enhanced your career opportunities; and
- c. what are the values and behaviours that you demonstrate, and/or actions that you undertake to inspire others to either upgrade their knowledge & skills, or to pursue para-professional qualifications within the Building & Construction Industry?